



麗湖大飯店
CITY LAKE HOTEL

TEL: (02)26306636 FAX: (02)26306666
NO.462 Sec5, Cheng Kung Rd., Taipei, Taiwan, R.O.C.
e-mail: lake.hotel@msa.hinet.net
http://www.citylake.com.tw

訂房單

Reservation

公司名稱 Company Name	The 8th International Conference on Surface Plasmon Photonics (SPP8)	訂房序號 Reservation No.	
住客姓名 Guest Name	1	訂房者 Contact Name	
	2	聯絡電話 Contact Number	
	3	傳真號碼 Fax Number	
	4	付款方式 Payment	<input checked="" type="checkbox"/> 客人自付 Pay by Guest <input type="checkbox"/> 公司付款 Pay by Company
E-MAIL			

【訂房資料 Room Reservation】

入住日期 Check-in Date			退房日期 Check-out Date		
房間型態 Room Type	客房間數 No. of room	每晚房價 Room Rate	房間型態 Room Type	客房間數 No. of room	每晚房價 Room Rate
精緻客房 Standard Single		NT\$2,783	豪華雙人房 Deluxe Twin		NT\$3,388
豪華客房 Standard King		NT\$3,086	豪華三人房 Deluxe Triple	X	X
豪華套房 Deluxe Suite		NT\$3,328	貴賓房 Business VIP	X	X

【接送機服務 Airport Shuttle Service】

接機日期 Pick-up Date		班機號碼 Flight No.		抵達時間 Arrival Time	
送機日期 Drop-off Date		班機號碼 Flight No.		起飛時間 Departure Time	

【信用卡保證訂房 Credit Card Guaranteed】

<input type="checkbox"/> Amex	<input type="checkbox"/> Visa	<input type="checkbox"/> Master Card	<input type="checkbox"/> JCB
信用卡號 Credit Card	信用卡到期日 Expiry Date		
持卡人姓名 Card Holder's Name	簽名 Signature		

【注意事項 Notes】

- Transportation service: Free Shuttle Bus to Academia Sinica (SPP8). Time: Mon-Fri 08:00, 08:30, 09:00 a.m.
- 房價皆包含10%服務費, 5%稅金,每日早餐及客房網路使用。Rates include 10% service, 5% tax, daily breakfast. and internet a
- 入住時間下午15:00, 退房時間為12:00, 房間保留時間至住房當日晚間18:00整, 若需延後請特別註明。*Check-in time is from 15:00 & check-out until 12:00. The room will be kept until 18:00 on the check-in date unless any previous requests.
- 1~4人接送機費單趟NT\$1,500。接機位於第一航廈時, 服務人員會在出口處等候; 位於第二航廈時則在出口右側。接機牌會寫上住客姓名與航班, 現場未見接機人員請與飯店聯絡02-2630-6636。如需取消接送機服務, 請於航班時間前2小時告知, 怠於通知者依價收費。Airport pick-up service & Airport drop-off service at all times is NT\$1500 for 1-4 persons. ** Airport shuttle service cancellation policy** Any cancellation needs to be made at least two hours before the landing time; otherwise a cancellation fee would be charged to the guest or the company. *Terminal 1 - meet the driver in the front of the exit. *Terminal 2 - meet the driver on the right side of the exit. **The hotel's driver will show the placard with the guest name and flight number.
**Please call 02-26306636 if the guest does not see the hotel's driver.